

## Using student plans

Type: Face-to-face or webinar

Duration: 1.5 hours



### What is the benefit of this session?

This course is part of SPS's Short Courses range. The aim of this session is to show users how to effectively create and utilise student plans in *SEQTA Teach*.

### Recommended attendees

Pastoral Care Officers, Heads of School, Year Heads/Coordinators, Instructional Leaders

### Key outcomes

- What is a student plan?
- Create a student plan
- Clone student plans
- Make student plan file attachments visible
- View or print a student plan
- Delete a student plan
- Delete a student plan type
- Run student plan reports
- Corresponding with a student group
  - Active student plans
  - Active student plans (CSV)
  - List of all student plans

### Australian Professional Standards for Teachers ([AITSL](#)) addressed

3.5, 4.1, 6.2, 6.4



Enriching education

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