Short Courses

Pastoral care analysis and reporting

Type: Face-to-face or webinar
Duration: 1.5 hours

Register now

What is the benefit of this session?

The aim of this session is to show users how to effectively analyse and report on Pastoral Care data stored in SEQTA.

Important note: Please note Microsoft Excel is required and dependent on the operating system you use (i.e. PC or Mac) you may not have all available demonstrated Excel options. The content delivered is using Excel 2016 on a windows platform (PC).

Recommended attendees

Pastoral Care Officers, Chaplains, School Psychologists, Heads of School, Year Heads/Co-ordinators.

Key outcomes

- Analysis options on the Student Summary Page
- Export to Excel
- Create simple calculations Count, CountA, CountIF, Average, Min, Max, Sum and SumIF.
- Create a chart
- What reports are available?
- Report output
- Export reports

Australian Professional Standards for Teachers (AITSL) addressed

1.6, 4.1, 6.2, 6.4

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